

New Cadet Follow-up Record

Name: _____ Join Date: _____

Task	Date Completed
1. Participates in the CAP Orientation Course .	_ / _ / _
2. E-services account established	_ / _ / _
3. Dress blues uniform ordered through e-services	_ / _ / _
4. BDU uniform—supplied or bought	_ / _ / _
5. Uniform Accessory Order Form turned in to DCC	_ / _ / _
6. In uniform (blues or BDU's) by _ / _ / _	_ / _ / _
7. Alternative uniform worn	_ / _ / _ , _ / _ / _ , _ / _ / _ , _ / _ / _ , _ / _ / _ , _ / _ / _ , _ / _ / _ , _ / _ / _
8. Form 60 completed and copy turned in to DCC	_ / _ / _
9. Cadet Interview Form completed and turned in to DCC	_ / _ / _
10. OPSEC completed	_ / _ / _
11. Operational Risk Management Level 1 completed	_ / _ / _
12. Introduction to CAP Safety for New Members	_ / _ / _
13. Cadet Basic Knowledge Booklet given to cadet	_ / _ / _
14. CAPID, CAPF 60, and AETC 341 in pocket	_ / _ / _ , _ / _ / _ , _ / _ / _ , _ / _ / _ , _ / _ / _ , _ / _ / _ , _ / _ / _ , _ / _ / _
15. Instructed on proper wear of uniform	_ / _ / _
16. Blues uniform inspected	_ / _ / _
17. BDU uniform inspected	_ / _ / _
18. Cadet Protection Program Training completed if they are 18	_ / _ / _
19. Meeting Guidelines reviewed with flight sergeant	_ / _ / _
20. Introduced to website and Cadet Programs documents.	_ / _ / _
21. Cadet e-mail verified	_ / _ / _
22. Cadet phone #'s verified	home: _ / _ / _ cell: _ / _ / _

Flight Sergeant: _____

Flight Commander: _____